



**MOUNT PROSPECT SCHOOL DISTRICT 57 BOARD OF EDUCATION**  
**Administration Building**  
**701 W. Gregory Street, Mount Prospect, IL 60056**

**AGENDA – REGULAR MEETING**  
**March 16, 2017**

**Fairview School (Multipurpose Room) 300 North Fairview Avenue**

Call to Order and Roll Call

Communications

1. Board of Education
  - NSSEO Report
  - Education Foundation
  - PTO/PTA Reports
  - Board President Report

Community Comments

Staff Reports

- Westbrook School Improvement Plan
- Superintendent's Report

Consent Agenda

1. Minutes of the following Board of Education Meetings
  - Regular Business Meeting February 16, 2017 – Open and Closed Sessions
  - Regular Business Meeting March 2, 2017 – Open and Closed Sessions
  - Special Meeting March 6, 2017 – Open Session
2. Personnel Transactions (Goals 5b and 6a)
  - Approve the change of status of two certified employees
  - Approve a year of leave of absence for one certified employee
  - Accept the resignation from second year leave of absence of one certified employee
  - Accept the resignations of two certified employees
  - Approve the employment for one ESP individual
  - Approve the change of status of one ESP employee
  - Accept the retirement of one ESP employee
  - Accept the resignation of one ESP employee
3. Financial Reports – February 2017 (Goal 6b)
4. Accounts Payable Bills (Goal 6b)
5. Approve Food Service Intergovernmental Agreement

Unfinished Business – None

Community Comments

New Business

1. Approve Summer 2017 Site Work and Building Improvements Bid
2. First Read of the Following Board of Education Policies (Goals 1 – 6)
  - 6:15 – School Accountability
  - 6:50 – School Wellness
  - 6:60 – Curriculum Content
  - 6:140 – Education of Homeless Children
  - 6:145 – Migrant Students

- 6:160 – English Learners
- 6:170 – Title I Programs
- 6:340 – Student Testing and Assessment Program
- 7:15 – Student and Family Privacy Rights
- 7:30 – Student Assignment and Intra-District Transfer
- 7:50 – School Admissions and Student Transfers To and From Non-District Schools
- 7:60 – Residence
- 7:70 – Attendance and Truancy
- 7:190 – Student Behavior
- 7:250 – Student Support Services
- 7:260 – Exemption from Physical Education
- 7:270 – Administering Medicines to Students
- 7:305 – Student Athlete Concussions and Head Injuries
- 7:310 – Restrictions on Publications: Elementary schools
- 7:340 – Student Records
- 8:30 – Visitors to and Conduct on School Property
- 8:70 – Accommodating Individuals with Disabilities
- 8:100 – Relations with Other Organizations and Agencies

#### Board Discussions

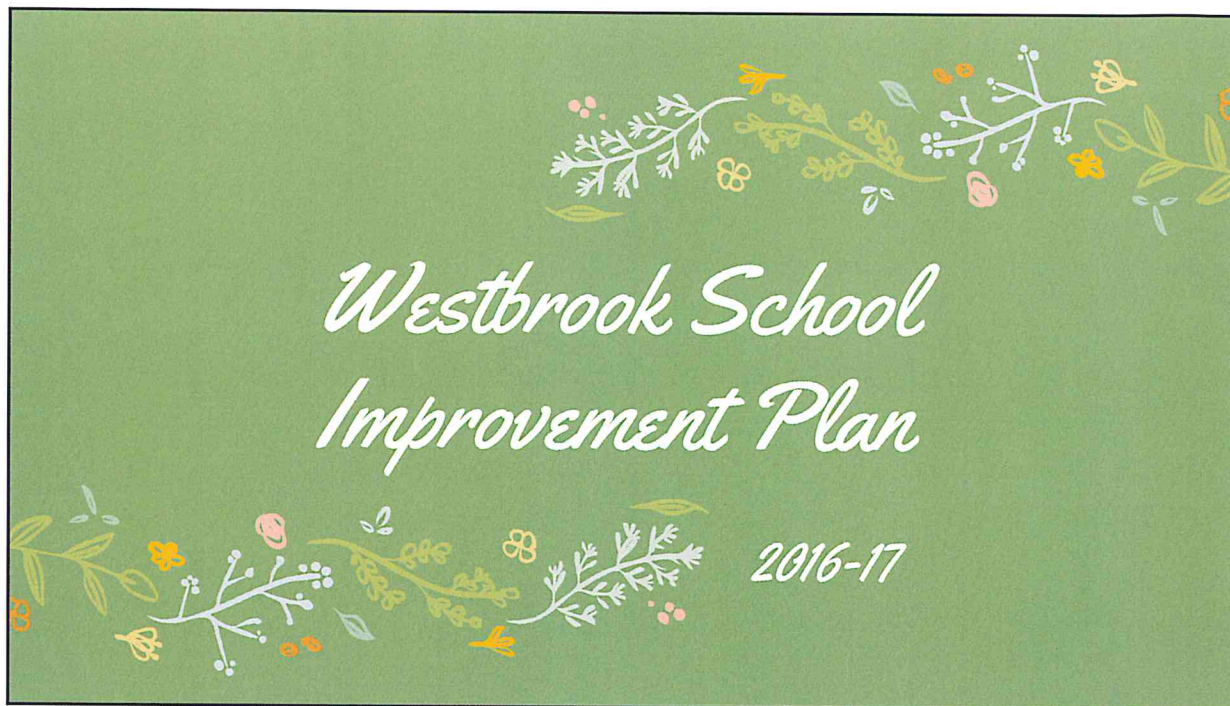
- Community Forum Debrief

#### Closed Session

- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, and
- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

Board Action may or may not take place following Closed Session

#### Adjournment

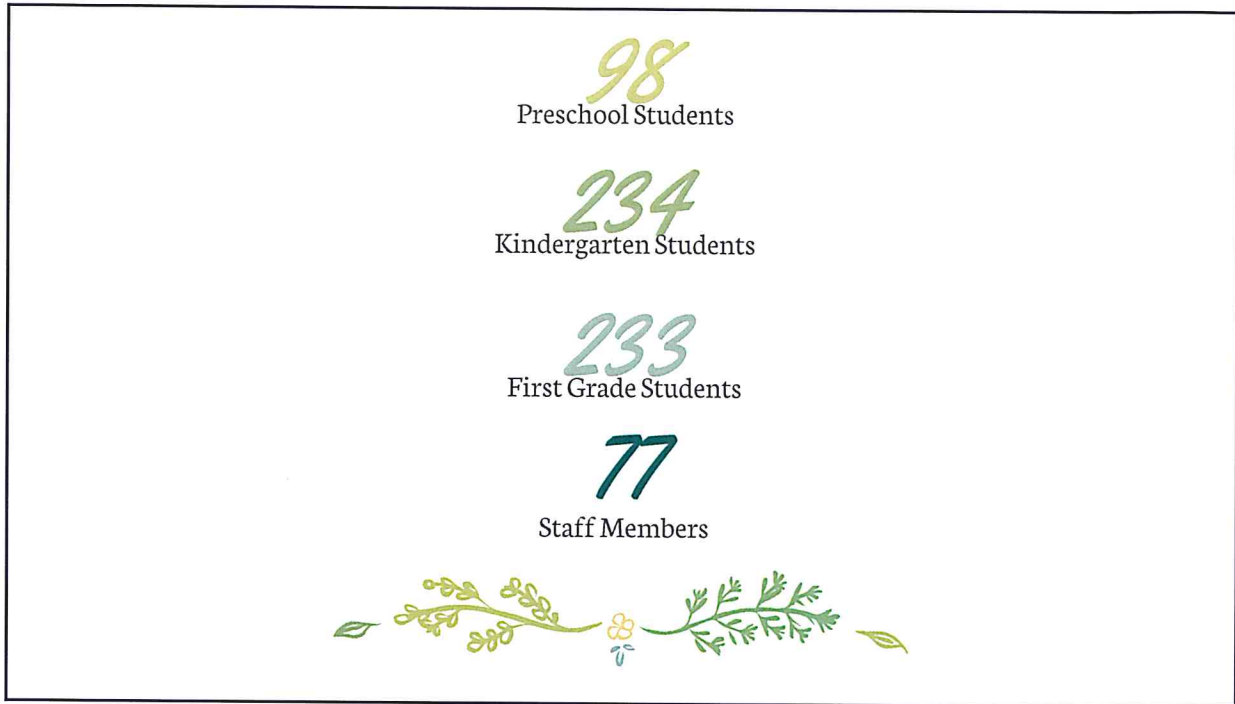


*School Improvement Team Members*

- Kendall Carlson, First Grade Teacher*
- Eileen Carpenter, Early Childhood Teacher*
- Shannon Fratamico, Psychologist*
- Mary Gorr, Principal*
- Anna Kamysz, English Learner Teacher*
- Lisa Ryno, Social Worker*
- Mandy Steegmueller, Special Education Teacher*
- Kathy Winters, Speech/Language Pathologist*
- Janice Zemaitis, Kindergarten Teacher*







1.

*Increase the number of students meeting and exceeding their literacy growth goals*

District 57 Key Success Factor and Goal:  
Outstanding Student Performance, Coherent and Rigorous Programs and Services  
1a) Monitor achievement on internal performance measures; address individual needs of students who do not meet targets

A decorative floral graphic with green leaves and small flowers is positioned on the right side of the green box.



## *Goal 1 Action Plan*

- + Monitor emergent literacy skills for preschool students using Teaching Strategies GOLD Assessments
- + Benchmark kindergarten and 1<sup>st</sup> grade students in the fall, winter, and spring to monitor growth and inform necessary interventions
- + Implement Literacy Assessment for K-1<sup>st</sup> students in fall, winter, and spring
- + Implement BUZZ Words (Sight Word) Program for kindergarten-first grade students.
- + Continue to monitor the successful transition of students from preschool to kindergarten, kindergarten to first grade, and first grade to second grade.



2.

*Increase the number of students meeting and exceeding their numeracy growth goals*

District 57 Key Success Factor and Goal:

*Outstanding Student Performance, Coherent and Rigorous Programs and Services*

*1a) Monitor achievement on internal performance measures; address individual needs of students who do not meet targets*



## *Goal 2 Action Plan*

- + Monitor emergent math skills for preschool students using Teaching Strategies GOLD Assessments
- + Benchmark kindergarten and 1<sup>st</sup> grade students in early numeracy skills the fall, winter, and spring to monitor growth and inform necessary interventions
- + Implement District Math Assessment for K-1<sup>st</sup> students in fall, winter, and spring
- + Implement Math Maniacs (Fact Fluency) Program for K-1<sup>st</sup> students.
- + Continue to monitor the successful transition of students from preschool to kindergarten, kindergarten to first grade, and first grade to second grade.



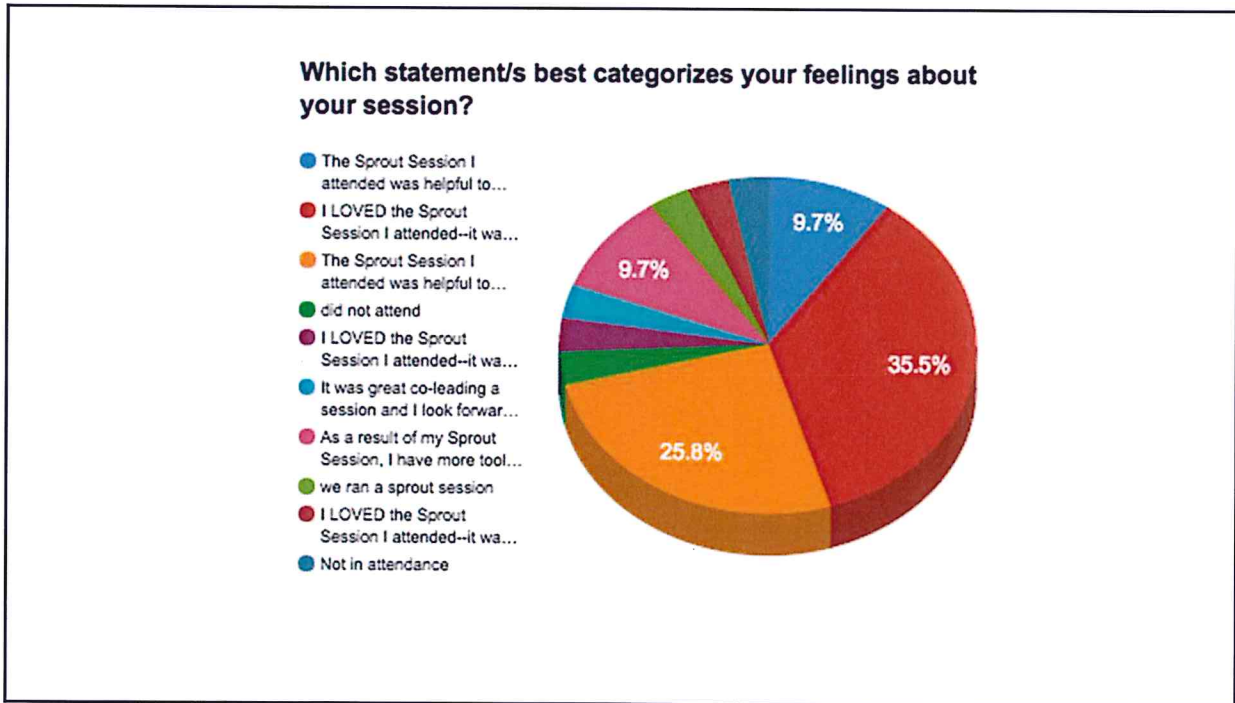

## 3. *Strengthen the level of interdependency among Westbrook Staff*

District 57 Key Success Factor and Goal:  
*Safe, Caring, Supportive Learning Environment, Outstanding Student Performance, Coherent and Rigorous Programs and Services, Climate and Communications*  
 4c) Support a collaborative environment that fosters mutual respect and appreciation



### *Goal 3 Action Plan*

- + Refine fall articulation procedure to increase staff collaboration around preparing for students' successful transitions between grade levels in Westbrook.
- + Implement staff-led professional development, "Sprout Sessions" for all staff
- + Conduct vertical articulation between early childhood and kindergarten teams to support alignment and collaboration around shared goals.
- + Implement Grade Level Problem Solving Process to proactively support kindergarten and first grade students using a team-based approach.





*“There is so much experience here at Westbrook that it is wonderful having the opportunity to talk and learn from our peers.”*

-Westbrook Staff Member



*The most powerful strategy for improving student learning ...*

- + Teachers work together in collaborative teams to:
    - Clarify what students must learn
    - Gather evidence of student learning
    - Analyze the evidence
    - Identify the most powerful teaching strategies
- (Hattie, 2009)



# What's Next? *Exploring Visible Learning at Westbrook ...*

District Strategic Plan Connection:  
Coherent and Rigorous Programs  
and Services



## *Next Steps...*



### **Students**

*An understanding of...*  
-What a learner is  
-Learning intentions and success criteria  
-what assessment tasks are for and what the results mean

### **Staff**

-develop a common definition of what an effective Westbrook learner looks like  
-ways to promote effective learner characteristics  
-learning intentions and success criteria--their purpose and how to use them effectively  
-how to explain assessment tasks to students

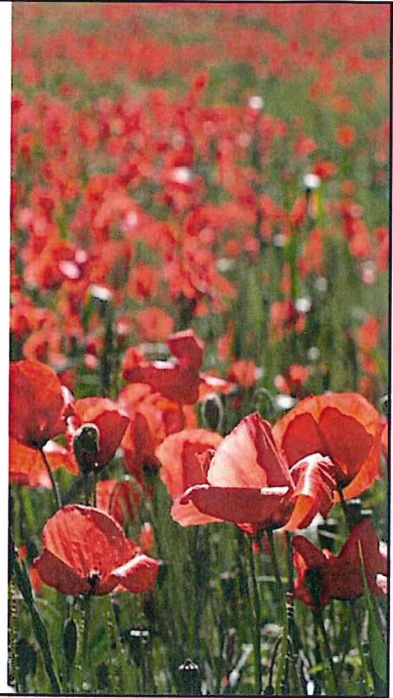
### **Families**

*An understanding of:*  
-what an effective Westbrook learner is  
-learning intentions and success criteria and ways to talk to their children about these



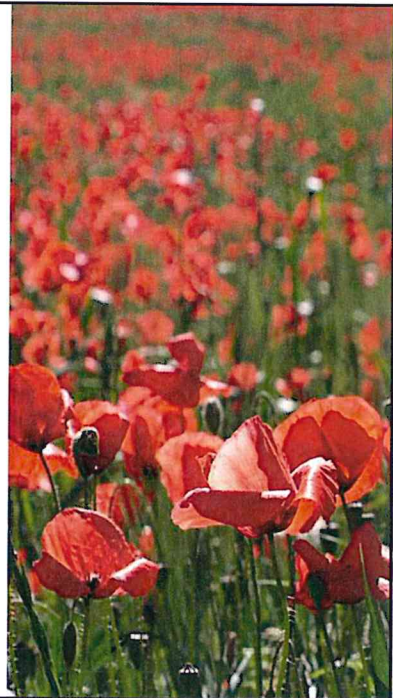
*✦ Focus Group: Early Childhood Students*

- ✦ What questions do you like to ask when learning?
- ✦ Who do you ask for help?
- ✦ What nice things do you say to your friends at school?



*✦ Focus Group: Kindergarten Students*

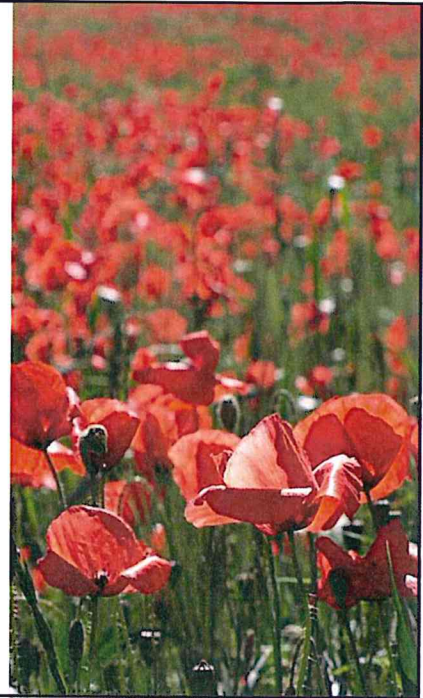
- ✦ What makes your brain work hard at school?
- ✦ How do mistakes make you feel? When you make a mistake, how does that make you feel?
- ✦ What do you know when something is too hard or easy at school?
- ✦ What are you learning at school? Why do you think you are learning about this?





*Focus Group: 1st Grade Students*

- ✦ What goals do you have for your learning? How do you use these goals to learn?
- ✦ Do you ask your teachers what you do well? Or how you can improve? What do they say?
- ✦ What kinds of tests/assessments do you do? Why do you take these tests?



*Thanks!*

**Any questions?**



February 16, 2017

Dr. Elaine Aumiller  
Superintendent  
Mt. Prospect School District 57  
701 Gregory  
Mt. Prospect, IL 60056

Dear Dr. Aumiller,

The North Cook ISC is authorized by the Illinois State Board of Education to conduct Compliance Visits of the school districts located within its boundaries every four years. During December 13-15, 2016, the NCISC Compliance Team consisting of Richard Duran, Shirley Bloom, Tom Bookler, and Gene Goeglein inspected facilities, records, policies, programs, credentials, curriculum, and test scores to determine the District Recognition Status as outlined in the ISBE 2016-17 School Evaluation Form. This is a summary of the findings of that visit.

The NCISC Visiting team would like to thank the Mt. Prospect District 57 host team consisting of Superintendent Dr. Elaine Aumiller; Susan Woodrow, Assistant Superintendent for Curriculum & Instruction; Adam Parisi, Assistant Superintendent for Business & Finance; Thomas O'Rourke, Human Resource Coordinator; and David Obrill, District Maintenance Coordinator for their courtesy, cooperation, and candor. The preparation for our visit was very complete and well organized. Thanks to all who assisted in this effort.

**Commendations:**

The Compliance Team wishes to commend the School District on the following:

1. The Strategic Plan 2015-2020 outlines 6 Key Success Factors that would be targeted and monitored to determine the success of implementation: 1.) Outstanding Student Performance; 2.) Coherent and Rigorous Programs and Services; 3.) Safe, Caring, Supportive Learning Environment; 4.) Climate & Communications; 5.) Highly Qualified Staff; 6.) Healthy Financial Profile. With updates in every May, the district has completed two progress reviews since the plans inception. Many of the items listed below are indications of goals achieved to date.
2. Enrollments have been steadily increasing over the past several years and is trending towards continued growth for the foreseeable future. Space is an issue in all buildings. (Among other things, we noted the Art-on-a-Cart being stored under a staircase.) As a temporary measure, the district will begin using mobile classrooms next year. Despite the enrollment upsurge, student growth measurements continue to demonstrate consistent improvement.

3. Completing a 10-year Health Life/Safety under \$200k along with good maintenance practices and very clean buildings enables the current facilities to provide a very good learning environment.
4. The District has intensified its In-Service Professional Development Program guided by many of the items in the Strategic Plan which prompted a member of the Leadership Team to note “we are getting big bang for our bucks” with the resulting curriculum and achievement improvements.
5. Transitioning to one-to-one computers (Chromebooks) for 7<sup>th</sup> & 8<sup>th</sup> Graders has been assisted over the past two years by the District 57 Education Foundation. One staff member noted that the computers are important, but “good teaching uses books and paper along with computers”.
6. We observed Language Arts Teachers commenting and editing student Chromebook documents as students were developing their drafts and PE Teachers using Google Doc’s to survey student mastery of concepts being taught.
7. Learning Resource Centers (Libraries) are being reimaged with “Maker’s Spaces” being included. We observed student teams actively working on projects ranging from Coding to Building an Imaginary Rollercoaster. We also would like to note the participation of the Mount Prospect Public Library in sharing resources and coordinating programs with the school libraries.
8. We visited a Book Room where staff and parent volunteers were inserting 6 books each into zip-lock bags which were then put into multi-reading level laundry baskets to be taken to the primary classrooms. Students would then select a bag of books from a basket appropriate to their current reading level and progress to new levels at their own pace.
9. Friendly staff members in offices, classrooms, cafeteria’s, and hallways demonstrate a warm and welcoming learning environment and worker-friendly culture.
10. The District Website is very easy to navigate and includes many items under the “Parents” tab providing easy access to forms, registration, anti-bullying resources, and much more. Any community member wishing to learn about the district can easily find plenty of information.
11. Since our last visit in 2011-12, we were pleased to see the new parking lot at Westbrook Elementary. This turned a major traffic-safety issue into a model solution that also provides plenty of extra parking for school activities. This will be the envy of many elementary schools facing similar issues.

**Areas of Noncompliance:**

The NCISC Team found none.

**Areas of Concern:**

The NCISC Team found no areas of concern.

**Recommendations or Suggestions for the Future:**



Because the members of our team view many different school districts as part of this process, they believe they can provide some insight into areas that each district might consider in their planning for the future. With that in mind, we offer the following observations.

The Strategic Plan 2015-2020 is a good road map to the future. We applaud the District for the current progress. With enrollments increasing and the added demands of providing a 21<sup>st</sup> Century Education, we echo the need to reimagine and supplement the 20<sup>th</sup> Century Buildings expressed in the Strategic Plan. Space issues will eventually stall progress in many areas of the Strategic Plan. These are challenges that need to be confronted soon. We add to that, our concern for the same ADA limitations at the Administrative Center mentioned in our 2011-12 Report. Engaging the Community in understanding these challenges is critical to achieving long term solutions. We encourage the Board to accept these challenges.

**Final District Recognition Status:**

Attached you will find the completed “2016-17 School Evaluation Form” that delineates the other specific items reviewed by the NCISC Team. All items are in compliance with state rules and statutes. Mt. Prospect School District 57 is determined to be in “FULL COMPLIANCE” and this recommendation will be forwarded on to the ISBE.

Once again, the NCISC Compliance Team would like to thank everyone at Mt. Prospect School District 57 for your thoughtfulness and assistance in completing this process. Congratulations, you are doing an outstanding job.

Respectfully,

Dr. Bruce Brown  
Executive Director  
North Cook Intermediate Service Center

**Mount Prospect School District 57**  
Curriculum and Instruction

**To:** Dr. Elaine Aumiller  
**From:** Susan Woodrow Ed.D., Assistant Superintendent for Curriculum and Instruction  
**Date:** March 1, 2017  
**Re:** Information- Professional Development Plan Update (Goal 5/c)

**Executive Summary:**

Policy 5:100

The updated Professional Development Plan reflects issues identified in the Curriculum Review Cycle presented to the Board, February 2, 2017. The theme for Professional Development for the 2017-2018 school year is Rigorous Programs and Services. Staff will complete the NSSEO training needs assessment in April 2017. Results will be filtered to document needs identified by District 57 staff and used to finalize our training plan. Beginning in June and throughout the summer, groups of staff will complete curriculum development projects that have been approved and supported with curriculum pay. The week of August 7-10, 2017, will provide training for staff supported with curriculum pay for participation. August 14 and 15, 2017, will be Staff Institute Days, welcome to the new school year with plans and preparations. Plans for full days of training, March 20, 2018, and April 16, 2018, provide an opportunity for investigating topics in depth with back-to-back sessions that build on one another. Half-day SIP days on October 6, January 12, and February 16, will focus on collaborative work of grade level and content area teachers to support implementation of the D57 Curriculum Review. May 11 is a half-day SIP used to prepare class assignments for the next school year.

Professional development strands will be finalized after reviewing results of the needs assessment and will be aligned with curriculum initiatives:

- The Next Generation Science Standards, curricular adoption materials training for grade 8 teachers.
- Health curriculum professional development and work process development grade 8.
- Technology integration district wide and 1:1 grades 6-8.
- Fine Arts Standards evaluation and research including conference attendance grades K-8.
- Writing/Language Arts evaluation and research including conference attendance grades K-8.
- Second year implementation of D57 Professional Practice and Student Growth processes and procedures.
- Professional learning to build inter-rater reliability for common assessments.
- Core content training in English Language Arts and Mathematics research based best practices.
- Professional development on teaching middle school math in a block will be prioritized.

**Background:**

- Summer curriculum work includes:
  - Grade 8 health curriculum.
  - Teaching mathematics in a block at the middle school.
  - D57 Professional Practice and Student Growth processes and procedures, developing/revising common assessments.
- Core content training in English Language Arts and Mathematics research based best practices sessions may be scheduled for August 7-10, 2017.

- Technology integration sessions scheduled for August 7-10, 2017  
Topics staff are currently exploring:
  - Chromebooks in the classroom
  - Coding in the classroom to support STEM
  - Connected Educator
  - Digital Literacy
  - Software learning tools refreshers
  - Makerspaces
  - 1:1 technology use in the classroom
  - Power Teacher Pro transition
- Social Studies New Learning Standards Implementation 2017-2018  
D57 teachers will pilot new materials and bring recommendation to the Board for materials adoption, spring 2018.

**Recommendation:**

Information only, no action required.





## Board of Education

701 West Gregory Street, Mount Prospect, Illinois 60056-2296  
P (847) 394-7300 / F (847) 394-7311 / [www.d57.org](http://www.d57.org)

Vice President Jennifer Kobus called the Regular Business Meeting of the Board of Education of February 16, 2017, to order at 7:00 p.m. Board members present: Dennis Composto, Eileen Kowalczyk, Karen Nejd, and Jennifer Kobus. Gerald McCluskey arrived at 7:03 p.m. Absent: Joseph Leane and Joe Sonnefeldt.

### Communications

#### Board of Education

*NSSEO Report:* Member Composto reported that he attended the February 1 meeting and a student from Kirk shared about loving your friends. The Board ratified the NSSEA certified and ESP contracts. There was also a presentation about the January institute day.

*Education Foundation:* In Member Leane's absence, Member Kowalczyk said there were approximately 145 people attending the February 25 fundraiser, *Dare to Dream*. All the money raised benefits the students of District 57.

*PTO/PTA Reports:* There were no reports.

*Board President's Report:* Vice President Kobus said

1. March 2<sup>nd</sup> meeting will be for the purpose of closed session.
2. April 27<sup>th</sup> meeting is for the sole purpose of reorganization of the Board after the April 4 election. President Sonnefeldt cannot make the meeting April 27 and asked if it could be rescheduled to April 25 or May 1. Vice President Kobus asked the members to let President Sonnefeldt know their availability.

### Community Comments

Vice President Kobus explained that this was the first of two opportunities for community to address the Board. Mr. Louis Goodman, an audience member, stated that he felt the community should be able to have two-way conversation instead of just being able to address the Board. Ms. Jean Morris, Co-President of the MPEA, thanked the ten teachers and the two administrators who are retiring for their service. She spoke about the increase in the staffing plan and urged the Board to reflect on the cost. She talked about changes for next school year and questioned if the amount of change the staff has to absorb is too much. The third person to address the Board was Patricia Craven, District 57 teacher and concerned citizen. She spoke about the additional math benefits and the price the students would have to pay by having the other subjects reduced by 14 days per year.

### Staff Reports

#### Student Discipline and Behavioral Interventions Committee Report

Ms. Cassie Black, Director of Student Services, presented the work done by the Student Discipline and Behavioral Intervention Committee this year in response to changes required in student discipline because of Senate Bill 100. The Board had a copy of District 57 Student Code of Conduct in their packet and it can be viewed on the district's website. Ms. Black said in accordance with Senate Bill 100, the number and duration of suspensions and expulsions would be limited to the greatest extent practicable. Senate Bill 100 states that school districts should provide professional development to all staff on school exclusions and that the district should work with local law enforcement officials to define law enforcement's role in schools. She explained that the district's philosophy is restorative discipline instead of punitive discipline. The committee reviewed and refined our current practices, developed a code of conduct that is reflective of our best practices and legal requirements, and restorative justice which is most important for a healthy school environment. Behavioral

interventions will be used with students with disabilities to promote and strengthen desirable behaviors by focusing on positive behavioral supports. Board discussion followed Ms. Black's presentation with her answering questions from the Board.

### Superintendent's Report

No report

Vice President Kobus presented the Consent Agenda. She pulled the minutes from the Consent Agenda because Member Kowalczyk was not at the January 19 meeting and she was not at the February 2 meeting. She asked if anyone had any item they wanted removed from the Consent Agenda. Member NejdI asked that Item 6, Preliminary Staffing Plan, be removed. Member Composto reviewed the bills and said all were in order. Vice President Kobus entertained a motion to approve the Minutes of the January 19 meeting. Member NejdI moved, seconded by Member Composto, to approve the Minutes of the January 19, 2017, Regular Business Meeting – Open and Closed Sessions. Roll call vote resulted as follows

Yes: Composto, Kobus, McCluskey, NejdI  
 No: None  
 Abstain: Kowalczyk  
 Absent: Leane, Sonnefeldt                      Motion carried.

Vice President Kobus entertained a motion to approve the Minutes of the February 2 meeting. Member Composto moved, seconded by Member NejdI, to approve the Minutes of the February 2, 2017, Regular Business Meeting – Open and Closed Sessions. Roll call vote resulted as follows

Yes: Kowalczyk, McCluskey, NejdI, Composto  
 No: None  
 Abstain: Kobus  
 Absent: Leane, Sonnefeldt                      Motion carried.

Vice President Kobus entertained a motion to approve Items 2, 3, 4, 5, and 7 of the Consent Agenda. Member NejdI moved, seconded by Member Kowalczyk, to approve the following items of the Consent Agenda

#### Item 2. Personnel Transactions

Approve the first year leave of absence of the following certified employee:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Reason</u>	<u>Effective Date</u>
Alison Kuebler	Teacher Special Ed	Lions Park	Child Care	6/8/17

Approve the employment of the following ESP individuals:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Hire Date</u>
Hannah Buenzow	Instructional Assistant	Lions Park	1/25/17
Meaghan Hourihane	Instructional Assistant	Fairview	1/31/17
Heather Sintic	Instructional Assistant	Lions Park	2/1/17

Approve the termination of the following ESP employee:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Reason</u>	<u>Effective Date</u>
Tari Schauer	Instructional Assistant	Lincoln	Unable to Continue Working	2/10/17

Item 3. Financial Reports – January 2017

Item 4. Accounts Payable Bills

Item 5. Approve Attorney, Architect, and Construction Manager



Item 7. Approve Salary Increase for FY18 for Educational Support Staff Excluded from MPESPA Bargaining Unit

Roll call vote resulted as follows

Yes: Kowalczyk, McCluskey, Nejd, Composto, Kobus

No: None

Absent: Leane, Sonnefeldt Motion carried.

Vice President Kobus asked Member Nejd about Consent Agenda Item 6 that she pulled. Member Nejd said she was concerned about the money and the change regarding the additional math minutes at Lincoln with a pending referendum. She felt the additional math minutes would have to change if the referendum does not pass. She said she remembers how difficult it was in March 2011 when we lost so much staff. Member Composto agreed with Member Nejd's thinking but said the district has been talking about additional math minutes for such a long time and maybe they just have to do it and move forward. Other Board members agreed with Mr. Composto and said it was the right thing for students. Member Nejd said she wants what is best for students but also wants what is best for the community. She said it is a good move but just not the right time. Vice President Kobus entertained a motion. Member Composto moved, seconded by Member McCluskey, to approve Consent Agenda Item 6, the 2017-2018 Preliminary Staffing Plan. Roll call vote resulted as follows

Yes: McCluskey, Composto, Kobus, Kowalczyk

No: Nejd

Absent: Leane, Sonnefeldt Motion carried.

Member Composto asked Superintendent Aumiller when the next action on the staffing plan would take place. Dr. Aumiller answered it would be in September when the Board will be asked to approve the Official Staffing Plan and the Official Budget. She said the positions that were just approved would be posted the next day. Dr. Aumiller said she built in two additional grade 1 sections at Westbrook and will be watching the numbers to see if one section would be enough. Member Composto asked if she would give an enrollment update at each meeting. Superintendent Aumiller said she would not have the numbers to give an update until we go through early registration. She said she would update the Board at the June meeting on the registration numbers and the staff hiring.

### **Unfinished Business**

None

### **Community Comments**

Vice President Kobus said this was the second opportunity if anyone from the audience wished to address the Board. Mr. Louis Goodman stated again that he wants to be able to ask questions during the meeting. He said the Board might get some information from citizens.

### **New Business**

None

### **Board Discussion**

Vice President Kobus said the Board has been having community conversations with different topics for the past three years and hosts two events a year. At these meetings, the Board is available to converse with those in attendance. The next Community Forum will be on Monday, March 6. The topic will be the additional math minutes at Lincoln and the meeting will be held in the LRC at Lincoln.



**Closed Session**

Vice President Kobus said there was need for closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees. She said Board action would not take place following closed session. She entertained a motion to move into closed session. Member Kowalczyk moved, seconded by Member NejdI, to move into closed session. Roll call vote resulted as follows

Yes: NejdI, Composto, Kowalczyk, McCluskey, Kobus

No: None

Absent: Leane, Sonnefeldt                      Motion carried and the Board convened into Closed Session at 7:58 p.m.

**Regular Session**

Member NejdI made a motion, seconded by Member Kowalczyk, to return to open session. All members present voted yes and the Board reconvened into open session at 8:09 p.m.

**Adjournment**

There being no further business to come before the Board, President Sonnefeldt entertained a motion to adjourn the meeting. Member NejdI made a motion, seconded by Member McCluskey, to adjourn the meeting. All members present voted yes and the meeting adjourned at 8:10 p.m.

\_\_\_\_\_  
Virginia Webster, Secretary

\_\_\_\_\_  
Joe Sonnefeldt, President

Date of approval: March 16, 2017



## BOARD OF EDUCATION

701 West Gregory Street - Mount Prospect, Illinois 60056-2296  
P (847) 394-7300 / F (847) 394-7311 / www.d57.org

President Joe Sonnefeldt called the Regular Business Meeting of the Board of Education of March 2, 2017, to order at 7:06 p.m. in the Board Room at the Administration Building. Board members present: Dennis Composto, Jennifer Kobus, Eileen Kowalczyk, Joseph Leane, Karen Nejd, and Joe Sonnefeldt. Gerald McCluskey arrived at 7:07 p.m. Absent: None.

### Community Comments

There were no community comments as there was no one in the audience.

### Closed Session

President Sonnefeldt said there was a need for closed session for the purpose of

- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

President Sonnefeldt said Board action would not take place following Closed Session and entertained a motion. Member Leane moved, seconded by Member Kowalczyk, to convene into closed session. Roll call vote resulted as follows

Yes: Composto, Kobus, Kowalczyk, Leane, McCluskey, Nejd, Sonnefeldt

No: None Motion carried and the Board convened into closed session at 7:08 p.m.

### Regular Session

Member Nejd made a motion, seconded by Member McCluskey, to return to open session. All members voted yes and the Board reconvened into open session at 8:53 p.m.

### Adjournment

There being no further business to come before the Board, President Sonnefeldt entertained a motion to adjourn the meeting. Member Kowalczyk made a motion, seconded by Member Composto, to adjourn the meeting. All members voted yes and the meeting adjourned at 8:54 p.m.

\_\_\_\_\_  
Virginia Webster, Secretary

\_\_\_\_\_  
Joe Sonnefeldt, President

Date of approval: March 16, 2017



## Board of Education

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P (847) 394-7300 / F (847) 394-7311 / [www.d57.org](http://www.d57.org)

President Joe Sonnefeldt called the Special Meeting for the Purpose of Community Forum with the Board of Education of March 6, 2017, to order at 7:04 p.m. Board members present: Dennis Composto, Eileen Kowalczyk, Joseph Leane, Gerald McCluskey, Karen Nejd, and Joe Sonnefeldt. Absent: Jennifer Kobus.

President Sonnefeldt welcomed everyone to the meeting. He said the Board has been considering the increase of math minutes at Lincoln Middle School since 2011. Students receive 60 minutes of math at Fairview and Lions Park Schools and math currently drops to 40 minutes when they get to Lincoln. Our test scores show a slight dip in performance in sixth grade math. In 2011, Don Angelaccio, then principal of Lincoln Middle School, did a presentation to the Board for increased math minutes to be implemented in 2012. Dr. Angelaccio left the district and the idea was put on hold. Following Dr. Angelaccio, Mr. Jason Kaiz was hired as principal of Lincoln. Mr. Kaiz also did a presentation to the Board on additional math minutes in 2014. The Board wanted to move forward this year but decided not to do so with new leadership at Lincoln. At the February 2, 2017, meeting of the Board, Mr. Paul Suminski, principal of Lincoln, did the third presentation on additional math minutes. The Board approved the Preliminary Staffing Plan at the February 16, 2017, meeting which includes the additional math teachers. The Board decided to hold this meeting for the parents to have the opportunity to hear the plan for additional math minutes.

### **Presentation Regarding Additional Math Minutes at Lincoln Middle School**

Mr. Paul Suminski, Principal of Lincoln Middle School, shared his background and involvement with planning and working with additional math minutes. He presented a proposed schedule for Lincoln with the addition of math minutes. He said the proposed schedule would increase math minutes from 41 to 76 minutes plus 4-minute passing time, which is also the length for language arts. Foreign language, broad experience, physical education, lunch, science, social studies, and an extra period would be 38 minutes long. He mentioned that social studies and science would also have the ability to block or stay traditional. Reduction of classes by three minutes per day totals 14 days of instruction less per year. A tenth period needs to be added for advisory and that would reduce the minutes of every class. The time of day for the blocked classes could be rotated so that a student would experience the classes at different times of the day. He mentioned that professional development would start now to support the staff. Northbrook District 30 has been teaching like this for more than a decade and that he and the math teachers are going to visit District 30 on the April 4 institute day and then return to Lincoln to debrief. Mr. Suminski said the presentation would be put on Lincoln's website. He said this is an ongoing work in progress and he would continue to work with the teachers.

President Sonnefeldt said the change to additional math minutes will bring opportunities and challenges but the Board believes they would be giving students the best educational experience they can. The audience was then given the chance to comment on the additional math minutes or ask questions of the Board and Administration. There were many questions and comments such as the curriculum, how the longer class time would give students more time on math concepts, test scores, preparedness for Prospect High School, how it would affect special education students, the decrease of minutes for the other subject areas, professional development and plan time for teachers, if classes would be monitored to make sure the time is spent on teaching, and timing of implementing the plan. President Sonnefeldt, Superintendent Aumiller, Dr. Susan Woodrow, Assistant Superintendent for Curriculum and Instruction, and Mr. Suminski answered the questions. President Sonnefeldt thanked everyone for attending. Superintendent Aumiller said the district is lucky to have such good teachers but as good as we are, there are some better practices and that we can give children more and be even better. President Sonnefeldt said the Board would be available after adjourning the meeting if anyone in the audience wanted to speak with them.







**Mount Prospect School District 57  
Board of Education**

**PERSONNEL TRANSACTIONS  
MARCH 16, 2017**

POLICY REFERENCE 5:30

That the Board of Education approve a change of status of the following certified employees:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
<b>Amy Moore</b>	From 1.0 FTE Literacy Support Teacher at LP to .50 FTE job share Literacy Support Teacher at WB	Westbrook	8/14/17
<b>Kelly Schneider</b>	From 1.0 FTE Literacy Support Teacher at WB to .50 FTE job share Literacy Support Teacher at WB	Westbrook	8/14/17

That the Board of Education approve a year leave of absence of the following certified employee:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Reason</u>	<u>Effective Date</u>
<b>Anne Senn</b>	Teacher-ELL	Lions Park	Professional	6/8/17

That the Board of Education accept the resignation from second year leave of absence of the following certified employee:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
<b>Lindsey Crews</b>	Teacher-Literacy Support	Westbrook	6/8/17

That the Board of Education accept the resignation of the following certified employee:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
<b>Bethany Gates</b>	Teacher-Grade 1	Westbrook	6/8/17
<b>Lindsey Kulak</b>	Teacher-Special Education	Fairview	6/8/17

That the Board of Education approve the employment of the following ESP individual:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Hire Date</u>	<u>Salary</u>
<b>Lyndsay Lovelace</b>	Instructional Assistant	Westbrook	2/27/17	\$13.50/hour

That the Board of Education approve a change of status of the following ESP employee:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
<b>Debra Caccamo</b>	From .5 FTE to 1.0 FTE Instructional Assistant	Westbrook	2/15/17

That the Board of Education accept the retirement of the following ESP employee:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
<b>Jean Imburgia</b>	Occupational Therapist	Westbrook	6/8/17

That the Board of Education accept the resignation of the following ESP employee:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Reason</u>	<u>Effective Date</u>
<b>Amanda Bruns</b>	Instructional Assistant	Westbrook	To accept long term sub position at Westbrook	2/14/17



# **MOUNT PROSPECT SCHOOL DISTRICT 57**

## **Monthly Financial Report February 2017**

**Fund Balance Report  
Treasurer's Report  
Revenue Report  
Expenditure Report  
Cash and Investment Summary  
Payroll Ratification  
Accounts Payable Ratification**

**Adam Parisi**  
Assistant Superintendent  
for Finance and Operations

**Gavin McGinn**  
Accounting Coordinator

# Mount Prospect School District 57

## Fund Balance Report

February 2017

### Board Funds

Fund	Description	Cash Basis	YTD	YTD	YTD	Fund
		Fund Balance	Revenues	Expenditures	Transfers	Balance
		7/1/2016				2/28/2017
10	Educational	\$ 6,602,173	\$ 11,920,155	\$ 11,534,302	\$ -	\$ 6,988,026
20	Operations & Maintenance	34,083	1,788,934	1,116,354	-	706,663
30	Debt Service	1,280,789	446,182	558,120	-	1,168,851
40	Transportation	1,039,329	377,616	379,624	-	1,037,321
50	I.M.R.F.	356,204	151,999	193,962	-	314,241
51	Social Security	145,979	151,468	239,283	-	58,164
60	Capital Projects	8,115	-	651,566	-	(643,451)
70	Working Cash	1,764,904	2,009,128	-	-	3,774,032
<b>Total</b>		<b>\$ 11,231,576</b>	<b>\$ 16,845,482</b>	<b>\$ 14,673,211</b>	<b>\$ -</b>	<b>\$ 13,403,847</b>

### Activity Fund

Account	Description	Balance	YTD	YTD	YTD	Account
		7/1/2016	Revenues	Expenditures	Transfers	Balance
						2/28/2017
100	Education Foundation	\$ 3,954	\$ 16,056	\$ 17,759	\$ -	\$ 2,251
300	Fairview Clearing	-	-	-	-	-
310	Fairview Program	10,729	16,439	16,156	-	11,013
320	Fairview Staff	479	172	-	-	651
400	Lincoln Clearing	(3,834)	21,496	31,328	-	(13,666)
410	Lincoln Program	35,637	23,824	31,514	-	27,947
420	Lincoln Staff	11	-	-	-	11
500	Lions Park Clearing	(1,018)	11,567	12,286	-	(1,736)
510	Lions Park Program	7,292	2,176	1,822	-	7,646
520	Lions Park Staff	10	-	-	-	10
600	Westbrook Clearing	4,987	-	1,980	-	3,007
610	Westbrook Program	10,753	9,346	6,643	-	13,456
620	Westbrook Staff	137	-	-	-	137
<b>Total</b>		<b>\$ 85,422</b>	<b>\$ 101,078</b>	<b>\$ 119,488</b>	<b>\$ -</b>	<b>\$ 50,727</b>

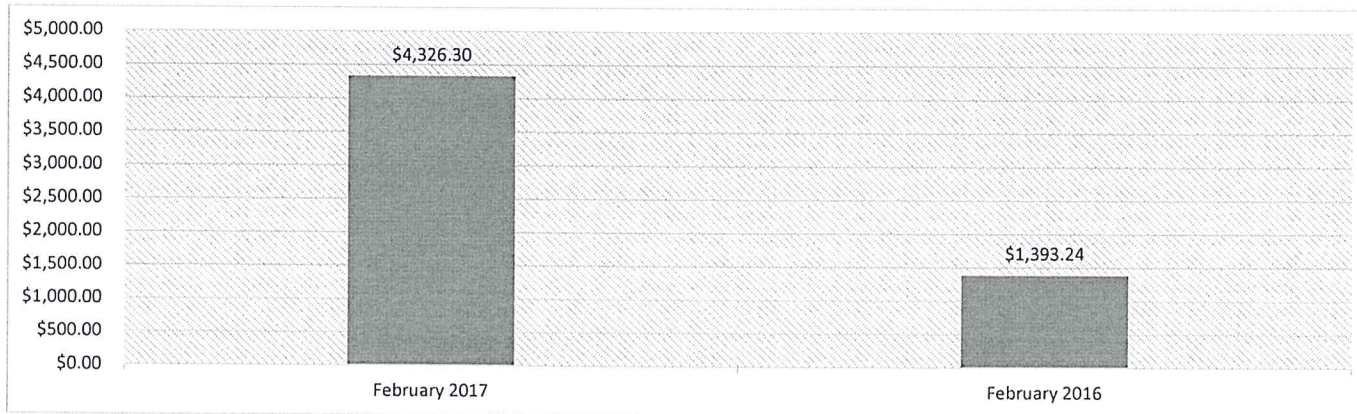
# Mount Prospect School District 57

## Treasurer's Report

February 2017

Institution	Type	Yield	Value
BMO-Harris Bank	Collateral MMA	0.45%	\$ 518,285
MB Financial	FDIC MMA	0.45%	\$ 1,000,458
Mount Prospect State Bank	FDIC MMA	0.15%	\$ 100,000
PMA	Collateral SDA/FDIC MMA	0.54-1.3%	\$ 8,396,262
PMA	MMA-Working Cash	0.61%	\$ 2,006,526
IL Funds	LGIP	0.54-0.61%	\$ 952,770
<b>Total:</b>			<b>\$ 12,974,302</b>

### Monthly Interest Earned:





# Mount Prospect School District 57

## Revenue Report February 2017

Source	Source Description	Budget	Activity	Balance	% of budget remaining	
					2017 YTD	2016 YTD
11XX	Property Taxes	\$ 17,928,446	\$ 10,977,461	\$ 6,950,985	38.8%	38.1%
1230	CPPR Taxes	492,000	263,598	228,402	46.4	48.4
13XX	Tuition	7,000	3,105	3,895	55.6	-0.7
1411	Transportation Fees	300,000	277,727	22,273	7.4	-1.0
1510	Interest Earnings	39,200	2,039,817	(2,000,617)	-5103.6	30.3
1611	Food Service Fees	195,000	132,111	62,889	32.3	32.1
1720	Activity Fees	130,500	92,980	37,520	28.8	22.1
1811	Instruction Fees	238,000	245,557	(7,557)	-3.2	0.0
1910	Facility Rentals	1,000	-	1,000	100.0	100.0
1920	Donations	500	-	500	100.0	100.0
1950	Refund of PY Expenditures	20,000	23,645	(3,645)	-18.2	100.0
1960	TIF	852,918	852,208	710	0.1	0.0
1993	Kids' Corner & Circle of Friends	580,000	447,032	132,968	22.9	26.4
1999	Other Local Revenues	76,010	93,767	(17,757)	-23.4	49.3
Sub-Total Local		\$ 20,860,574	\$ 15,449,008	\$ 5,411,566	25.9%	35.5%
3001	General State Aid	850,000	597,643	252,357	29.7	40.9
31XX	Special Education	766,800	196,557	570,243	74.4	48.9
3305	Bilingual Education	66,195	13,142	53,053	80.1	60.2
3360	Food Service	1,000	27	973	97.3	80.2
35XX	Transportation	104,000	27,551	76,449	73.5	53.8
3800	Library Grant	1,500	-	1,500	100.0	15.6
3800	Other State Revenues	200	-	200	100.0	100.0
Sub-Total State		\$ 1,789,695	\$ 834,921	\$ 954,774	53.3%	45.7%
42XX	Food Service	60,000	29,552	30,448	50.7	65.0
4300	Title I	100,758	131,536	(30,778)	-30.5	25.8
46XX	Special Education	447,973	277,980	169,993	37.9	71.3
4869	Stimulus Programs	76,851	35,774	41,077	53.4	49.7
49XX	Medicaid Matching	100,000	38,016	61,984	62.0	31.5
4932	Title II	34,214	32,990	1,224	3.6	51.8
4909	Title III	18,778	15,701	3,077	16.4	-7.9
Sub-Total Federal		\$ 838,574	\$ 561,549	\$ 277,025	33.0%	55.2%
<b>Total</b>		<b>\$ 23,488,843</b>	<b>\$ 16,845,478</b>	<b>\$ 6,643,365</b>	<b>28.3%</b>	<b>37.0%</b>

# Mount Prospect School District 57

## Expenditure Report February 2017

Function	Program Name	Budget	Activity	Balance	% of budget remaining	
					2017 YTD	2016 YTD
1100	Regular Programs	\$ 10,234,767	\$ 5,433,382	\$ 4,801,385	46.9%	49.3%
1200	Special Education Programs	3,324,840	1,904,839	1,420,001	42.7	44.3
1500	Interscholastic Programs	124,275	68,933	55,342	44.5	36.2
1600	Summer School Programs	13,897	16,023	(2,126)	-15.3	0.0
1800	Bilingual Programs	100,254	29,850	70,404	70.2	51.3
2110	Social Worker	388,258	193,455	194,803	50.2	49.5
2130	Health Services	269,745	145,945	123,800	45.9	41.2
2140	Psychological Services	153,673	66,687	86,986	56.6	51.8
2150	Speech & Audiology Services	569,187	287,730	281,457	49.4	50.3
2190	Other Support Services - Pupils	169,144	98,744	70,400	41.6	38.3
2210	Improvement of Instruction Services	564,422	338,522	225,900	40.0	37.5
2220	Educational Media Services	301,657	161,747	139,910	46.4	46.1
2230	Assessment and Testing	37,450	37,048	402	1.1	11.5
2310	Board of Education Services	178,250	91,996	86,254	48.4	27.5
2320	Executive Administration Services	345,933	230,055	115,878	33.5	34.1
2330	Special Area Administrative Services	196,239	127,820	68,419	34.9	34.9
236X	Insurances	156,000	154,957	1,043	0.7	1.1
2410	Office of Principal Services	1,104,075	742,462	361,613	32.8	37.0
2510	Direction of Business Support Services	239,501	170,700	68,801	28.7	33.4
2520	Fiscal Services	314,183	199,400	114,783	36.5	39.8
2530	Construction Services	850,000	651,566	198,434	23.3	3.8
2540	O&M of Plant Services	2,014,511	1,176,740	837,771	41.6	39.3
2550	Pupil Transportation Services	731,600	379,623	351,977	48.1	47.2
2560	Food Services	236,000	113,820	122,180	51.8	39.4
2570	Internal Services	28,550	19,667	8,883	31.1	-3.1
2620	Research and Development	100	-	100	100.0	47.0
2630	Information Services (Public Relations)	20,000	8,775	11,225	56.1	50.1
2640	Staff Services (Human Resources)	158,314	114,636	43,678	27.6	27.9
2660	Data Processing Services (Technology)	1,055,870	709,985	345,885	32.8	29.1
3000	Child Care Services	261,141	157,837	103,304	39.6	38.6
4120	Payments for Special Education Programs	554,816	282,144	272,672	49.1	17.8
5XXX	Debt Services	755,875	558,120	197,755	26.2	23.1
<b>Total</b>		<b>\$ 25,452,527</b>	<b>\$ 14,673,208</b>	<b>\$ 10,779,319</b>	<b>42.4%</b>	<b>39.3%</b>

# Mount Prospect School District 57

## Cash and Investment Summary

February 2017

### Board Accounts

<b>Bank</b>	<b>Description</b>	<b>Ending Balance</b>
Various	Investments per Treasurer's Report	\$ 12,974,302
FirstMerit	Imprest Account	\$ 4,710
Illinois National	E-Pay Settlement Account	\$ 14,624
FirstMerit	Board Account	\$ 426,642
FirstMerit	Payroll Account	\$ -
	<b>Total</b>	<u>\$ 13,420,279</u>

### Activity Account

<b>Bank</b>	<b>Description</b>	<b>Ending Balance</b>
FirstMerit	Activity Account	\$ 50,727
	<b>Total</b>	<u>\$ 50,727</u>



# Mount Prospect School District 57

## Payroll Ratification

February 2017

	<u>Fund</u>	<u>Amounts</u>
<b>Salaries</b>	Educational	\$ 614,649
	Operations & Maintenance	27,121
	February 15, 2017 Salary Total	<u>\$ 641,770</u>
<b>Benefits</b>	Educational	\$ 136,765
	Operations & Maintenance	4,824
	Municipal Retirement/Social Security	31,882
	February 15, 2017 Benefit Total	<u>\$ 173,471</u>
	February 15, 2017 Payroll Total	<u>\$ 815,241</u>
<b>Salaries</b>	Educational	\$ 608,412
	Operations & Maintenance	27,436
	February 28, 2017 Salary Total	<u>\$ 635,848</u>
<b>Benefits</b>	Educational	\$ 136,681
	Operations & Maintenance	4,824
	Municipal Retirement/Social Security	31,904
	February 28, 2017 Benefit Total	<u>\$ 173,409</u>
	February 28, 2017 Payroll Total	<u>\$ 809,258</u>
	<b>Payroll Total</b>	<u><u>\$ 1,624,499</u></u>

# Mount Prospect School District 57

## Accounts Payable Ratification

February 2017

<u>Fund</u>	<u>Amounts</u>
Educational	\$ 90,617.78
Operations & Maintenance	\$ 36,011.49
Debt Services	\$ 2,299.17
Transportation	\$ 68,972.28
Municipal Retirement/Social Security	\$ -
Capital Projects	\$ 6,224.07
Working Cash	\$ -
Tort	\$ -
Fire Prevention & Safety	\$ -
<b>Accounts Payable Total</b>	<b><u><u>\$ 204,124.79</u></u></b>

# MOUNT PROSPECT SCHOOL DISTRICT 57

## Accounts Payable Bills

March 16, 2017

In accordance with Board Policy 4:50 Operational Services–Payment Procedures, this order authorizes administration to pay the following accounts payable bills totaling **\$370,730.89** (including imprest account) as approved at the Board of Education meeting held on the date referenced above.

Reviewed by: \_\_\_\_\_  
Board of Education Member

Approved by: \_\_\_\_\_  
Board of Education President

Attested by: \_\_\_\_\_  
Board of Education Secretary



NUMBER	DATE	VENDOR	INVOICE	DESCRIPTION	AMOUNT
547960	02/17/2017	MASTERCARD CORPORATE CLIENTS	BMO 2/5/1700000	GENERAL SUPPLIES	49.95
	02/17/2017		BMO 2/5/1700000	PROF. SERVICES/DEVELOPMENT	25.00
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	6.18
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	57.65
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	48.95
	02/17/2017		BMO 2/5/1700000	TRAVEL	155.00
	02/17/2017		BMO 2/5/1700000	TRAVEL	155.00
	02/17/2017		BMO 2/5/1700000	TRAVEL	165.00
	02/17/2017		BMO 2/5/1700000	TRAVEL	155.00
	02/17/2017		BMO 2/5/1700000	TRAVEL	155.00
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	56.97
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	47.97
	02/17/2017		BMO 2/5/1700000	TRAVEL	155.00
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	30.94
	02/17/2017		BMO 2/5/1700000	TRAVEL	125.00
	02/17/2017		BMO 2/5/1700000	DUES AND FEES	156.25
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	31.17
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	20.43
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	160.10
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	189.00
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	93.95
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	34.51
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	88.29
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	138.60
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	34.99
	02/17/2017		BMO 2/5/1700000	TRAVEL	155.00
	02/17/2017		BMO 2/5/1700000	TRAVEL	155.00
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	52.58
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	15.36
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	160.18
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	122.95
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	61.98
	02/17/2017		BMO 2/5/1700000	TRAVEL	90.00
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	167.94
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	83.92
	02/17/2017		BMO 2/5/1700000	TRAVEL	199.00
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	24.98
	02/17/2017		BMO 2/5/1700000	TRAVEL	118.50
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	7.85
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	10.46
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	8.88
	02/17/2017		BMO 2/5/1700000	DUES AND FEES	375.00
	02/17/2017		BMO 2/5/1700000	TRAVEL	125.00
	02/17/2017		BMO 2/5/1700000	SUPPLIES AND MATERIALS	40.81
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	14.08
	02/17/2017		BMO 2/5/1700000	OTHER SUPPLIES AND MATERIALS	39.95
	02/17/2017		BMO 2/5/1700000	PROF. SERVICES/DEVELOPMENT	93.75
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	25.54
	02/17/2017		BMO 2/5/1700000	PROF. SERVICES/DEVELOPMENT	150.00
	02/17/2017		BMO 2/5/1700000	SUPPLIES AND MATERIALS	138.00
	02/17/2017		BMO 2/5/1700000	OTHER SUPPLIES AND MATERIALS	53.16
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	62.91
	02/17/2017		BMO 2/5/1700000	OTHER SUPPLIES AND MATERIALS	40.61
	02/17/2017		BMO 2/5/1700000	OTHER SUPPLIES AND MATERIALS	138.50
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	79.09

<u>NUMBER</u>	<u>DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
547960	02/17/2017	MASTERCARD CORPORATE CLIENTS	BMO 2/5/1700000	GENERAL SUPPLIES	34.68
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	22.14
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	21.39
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	58.45
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	43.82
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	67.51
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	50.00
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	50.00
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	87.50
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	88.93
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	76.98
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	27.19
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	40.82
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	74.82
	02/17/2017		BMO 2/5/1700000	TRAVEL	199.99
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	43.61
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	41.39
	02/17/2017		BMO 2/5/1700000	TRAVEL	125.00
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	66.50
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	52.05
	02/17/2017		BMO 2/5/1700000	DUES AND FEES	95.00
	02/17/2017		BMO 2/5/1700000	SUPPLIES AND MATERIALS	104.20
	02/17/2017		BMO 2/5/1700000	SUPPLIES AND MATERIALS	240.91
	02/17/2017		BMO 2/5/1700000	SUPPLIES AND MATERIALS	421.66
	02/17/2017		BMO 2/5/1700000	SUPPLIES AND MATERIALS	268.37
	02/17/2017		BMO 2/5/1700000	COMMUNICATION	92.78
	02/17/2017		BMO 2/5/1700000	PROF. SERVICES/DEVELOPMENT	177.10
	02/17/2017		BMO 2/5/1700000	PROF. SERVICES/DEVELOPMENT	325.00
	02/17/2017		BMO 2/5/1700000	PROF. SERVICES/DEVELOPMENT	460.40
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	499.99
	02/17/2017		BMO 2/5/1700000	DUES AND FEES	49.00
	02/17/2017		BMO 2/5/1700000	TRAVEL	155.00
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	97.76
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	186.22
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	19.87
	02/17/2017		BMO 2/5/1700000	TRAVEL	99.99
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	52.58
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	42.85
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	50.00
	02/17/2017		BMO 2/5/1700000	TRAVEL	99.99
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	117.95
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	29.70
	02/17/2017		BMO 2/5/1700000	TRAVEL	199.00
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	32.38
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	117.83
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	12.19
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	89.00
	02/17/2017		BMO 2/5/1700000	PROF. SERVICES/DEVELOPMENT	70.00
	02/17/2017		BMO 2/5/1700000	PROF. SERVICES/DEVELOPMENT	210.00
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	305.78
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	9.36
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	72.00
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	-8.73
	02/17/2017		BMO 2/5/1700000	TRAVEL	155.00
	02/17/2017		BMO 2/5/1700000	TRAVEL	165.00
	02/17/2017		BMO 2/5/1700000	DUES AND FEES	88.00

<u>NUMBER</u>	<u>DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
547960	02/17/2017	MASTERCARD CORPORATE CLIENTS	BMO 2/5/1700000	GENERAL SUPPLIES	146.98
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	5.95
	02/17/2017		BMO 2/5/1700000	GENERAL SUPPLIES	17.98
Totals for checks					11,948.69



FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATIONAL FUND	0.00	0.00	11,621.61	11,621.61
20	OPERATIONS & MAINTENANCE FUND	0.00	0.00	327.08	327.08
99	STUDENT ACTIVITY FUND	5,670.98	0.00	0.00	5,670.98
***	Fund Summary Totals ***	5,670.98	0.00	11,948.69	17,619.67

\*\*\*\*\* End of report \*\*\*\*\*

<u>NUMBER</u>	<u>DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
547961	02/21/2017	AT&T MOBILITY	X02152017	T HOPE MOBILE CONNECTION	41.80
547962	02/21/2017	GROOT INDUSTRIES	14757519	FY 16-17 WASTE/RECYCLE AGREEMENT	501.88
	02/21/2017		14757520	FY 16-17 WASTE/RECYCLE AGREEMENT	214.93
	02/21/2017		14757518	FY 16-17 WASTE/RECYCLE AGREEMENT	214.93
	02/21/2017		14757517	FY 16-17 WASTE/RECYCLE AGREEMENT	214.93
547963	02/21/2017	VILLAGE OF MOUNT PROSPECT-W	2/15/17 LP	LP SEWER/WATER BILL	597.38
	02/21/2017		2/15/17 FV	FV SEWER/WATER BILL	663.20
	02/21/2017		2/15/17 ADM	ADM BLDG SEWER/WATER BILL	81.79
	02/21/2017		2/15/17 WB	WB SEWER/WATER BILL	312.16
	02/21/2017		2/15/17 LN 1	LN 1 SEWER/WATER BILL	15.97
	02/21/2017		2/15/17 LN 2	LN 2 SEWER/WATER BILL	454.77
	02/21/2017		2/15/17 LN	LN SEWER/WATER BILL	202.46
Totals for checks					3,516.20

<u>NUMBER</u>	<u>DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3551	02/23/2017	KWIECINSKI, RICK	2/9/17 LN	LN REF FEE	70.00
3552	02/23/2017	LA BERG, JOHN	2/13/17 LN	LN REF FEE	80.00
3553	02/23/2017	LABUDA, MARK	2/17/17 LN	LN REF FEE	70.00
3554	02/23/2017	MCGUIRE, MIKE	2/17/17 LN R	LN REF FEE	70.00
Totals for checks					290.00



<u>NUMBER</u>	<u>DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
547977	03/03/2017	AT&T	5112385308	MIS W/MANAGED ROUTER	4,193.60
547978	03/03/2017	AT&T	S664047047-1	WAN DATA LINES	4,572.41
547979	03/03/2017	CITI CARDS	3/13/17	SP ED MEETING SNACKS	19.98
	03/03/2017		3/13/17 A	ADM CUSTODIAL PAPER	65.97
547980	03/03/2017	COMED	3/23/17	LN MB ELECTRIC BILL	144.07
Totals for checks					8,996.03

NUMBER	DATE	VENDOR	INVOICE	DESCRIPTION	AMOUNT
547981	03/16/2017	AGIREPAIR	1133697	IT REPAIR	299.00
	03/16/2017		1128651	IT REPAIR	59.00
	03/16/2017		1107441	IT REPAIR	79.00
547982	03/16/2017	ALARM DETECTION SYSTEMS	SI-458160	SEC ID BADGES	21.00
	03/16/2017		SI-458384	SEC ID BADGE	10.50
	03/16/2017		SI-457945	SEC ID BADGE	10.50
	03/16/2017		SI-457661	SEC ID BADGE	10.50
	03/16/2017		SI-458994	SEC ID BADGE	10.50
	03/16/2017		SI-458957	SEC ID BADGE	10.50
547983	03/16/2017	APPLE COMPUTER INC	4426360551	IT ADAPTOR	26.00
547984	03/16/2017	ARAMARK UNIFORM SERVICES	3/1/17 PAYME	TOWEL AND MAT RENTAL	4,500.00
547985	03/16/2017	ARLINGTON HEIGHTS SCHOOL DISTR	1/17 EC	EC SNACKS	626.50
	03/16/2017		1/17 FV	FV KC SNACKS	575.00
	03/16/2017		1/17 LP	LP KC SNACKS	399.50
	03/16/2017		1/17 WB	WB KC SNACKS	250.50
	03/16/2017		1/17 F&R	FREE/REDUCED MEALS	1,561.50
	03/16/2017		1/17 FSCS	FOOD SERVICE	17,026.32
547986	03/16/2017	ASCD	0012612374	MEMBERSHIP	239.00
547987	03/16/2017	BANK OF NEW YORK MELLON	252-2003314	AGENT FEES	802.50
	03/16/2017		252-2003315	AGENT FEES	802.50
547988	03/16/2017	BLICK ART MATERIALS	7370728	FV ART SUPP	213.74
547989	03/16/2017	BROWN, KIM	3/1/17	BEHAVIORAL PRESENTATION	750.00
547990	03/16/2017	CAMCOR INC.	2413062	CHROMEBOOKS	1,407.00
547991	03/16/2017	CLIENTFIRST CONSULTING GROUP,	7302	ERATE CONSULT	1,700.00
547992	03/16/2017	COLE, DAVID	3/1/17	REIMBURSEMENT	25.00
547993	03/16/2017	COMMUNICATION REVOLVING FUND	T1722545	COMM SERVICE FEE	25.00
547994	03/16/2017	CONSORTIUM FOR EDUCATIONAL CHA	10553	LEADERSHIP COACHING	1,163.00
	03/16/2017		10553 A	LEADERSHIP COACHING	1,087.00
547995	03/16/2017	CONSTELLATION NEW ENERGY	0038125818 L	LP GAS BILL	1,501.90
	03/16/2017		0038125818 F	FV GAS BILL	2,013.27
	03/16/2017		0038125818 L	LN GAS BILL	980.22
	03/16/2017		0038125818 L	LN GAS BILL	1,180.63
	03/16/2017		0038125818 L	LN MB GAS BILL	218.65
	03/16/2017		0038125818 A	ADM BLDG GAS BILL	698.41
	03/16/2017		0038125818 W	WB GAS BILL	1,123.48
547996	03/16/2017	COVE SCHOOL	SD57-0117	OOD TUITION	9,316.08
547997	03/16/2017	EBS HEALTHCARE	000053532	LN/FV PSYCH FEES	3,900.00
	03/16/2017		000053085	LN/FV PSYCH FEES	4,480.00
547998	03/16/2017	EDUCATIONAL DESIGN LLC	18482	LP SUBSCRIPTION	69.00
547999	03/16/2017	FIRST STUDENT INC.	2/28/17 DR	DAILY ROUTES	54,350.01
	03/16/2017		2/28/17 FT	FIELD TRIPS	1,443.75
	03/16/2017		2/28/17 AT	ATHLETIC TRIPS	797.50
	03/16/2017		2/28/17 SR	SHUTTLE ROUTES	1,756.15
	03/16/2017		2/28/17 OOD	OOD ROUTES	5,186.05
	03/16/2017		2/28/17 CBI	CBI SP ED	320.00
548000	03/16/2017	FUN AND FUNCTION	222442	WB SENSORY ITEMS	292.59
548001	03/16/2017	GANNON, CATHERINE	2/17/17	DATA PRESENTATION	700.00
548002	03/16/2017	GENESIS TECHNOLOGIES	582086	LN STAPLE CARTRIDGE	257.04
	03/16/2017		586930 ADM	ADM PRINTING FEES	1,584.88
	03/16/2017		586930 FV	FV PRINTING FEES	1,511.65
	03/16/2017		586930 LN	LN PRINTING FEES	1,996.99
	03/16/2017		586930 LP	LP PRINTING FEES	1,596.21
	03/16/2017		586930 WB	WB PRINTING FEES	1,422.76
	03/16/2017		582930	FV STAPLE CARTRIDGE	244.08
548003	03/16/2017	GENESIS TECHNOLOGIES, INC	20241687	COPIER LEASES	2,299.17
548004	03/16/2017	GOBULK.COM	G331	HEADPHONES FOR TESTING	193.95

<u>NUMBER</u>	<u>DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
548005	03/16/2017	GRAINGER INC	9353714356	FV HVAC PARTS	73.14
548006	03/16/2017	GREEN ASSOCIATES INC	2017016	SITE RENOVATIONS	47,813.34
548007	03/16/2017	H.R. BOYD, INC.	200031822	ICE REMOVAL	687.00
548008	03/16/2017	HEARTLAND BUSINESS SYSTEMS	219542 H	MANAGED IT SERV	1,590.00
	03/16/2017		221601-H	MANAGED IT SERVICES	1,590.00
	03/16/2017		223171-H	MANAGED IT SERV	1,590.00
548009	03/16/2017	ILLINOIS DEPT OF PUBLIC HEALTH	2/15/17	NURSE RECERTIF FEE	60.00
	03/16/2017		2/15/17 A	NURSE RECERTIF FEE	60.00
	03/16/2017		2/15/17 B	NURSE RECERTIF FEE	60.00
548010	03/16/2017	ILLINOIS READING COUNCIL	2/10/17	MEMBERSHIP FOR S. WOODROW	45.00
548011	03/16/2017	INNOVATIONS ACADEMY	1508	TUITION FEE ADJUSTMENTS	3,219.00
548012	03/16/2017	INNOVATIVE MODULAR SOLUTIONS	15872	WB MOBILE SET UP COSTS	6,734.00
	03/16/2017		MOU701-20177	WB MOBILE RENTAL	1,480.00
	03/16/2017		15873	WB MOBILE RENTAL DEPOSIT	1,480.00
548013	03/16/2017	INTEGRATED SYSTEMS CORP	0684133	SKYWARD HOSTING	630.00
548014	03/16/2017	KUSTRA-QUINN, JENNY	2/17	PR AND COMM	1,300.00
548015	03/16/2017	KWIECINSKI, RICK	3/3/17	LN REF FEE	70.00
548016	03/16/2017	LIBRARY STORE	252231	FV LRC SUPP	33.89
	03/16/2017		243477	FV LRC SUPP	712.73
548017	03/16/2017	MACGILL & CO, WILLIAM V	IN0586413	FV HEALTH SUPP	167.13
	03/16/2017		IN0586208	LN HEALTH OFFICE SUPP	277.10
548018	03/16/2017	MCGRAW-HILL SCHOOL EDUCATION H	96749442001	LP CURRIC MATERIALS	912.59
548019	03/16/2017	MIDWEST AUTOMOTIVE INC	89614	TRUCK REPAIR	210.92
548020	03/16/2017	MOUNT PROSPECT SD57 IMPREST A	2/23/17	REIMBURSE LN REF FEES	290.00
548021	03/16/2017	MOUNT PROSPECT SD57 ACTIVITY A	3/2/17	LN YR BOOK REIMBURSE	2,000.00
548022	03/16/2017	NATIONAL INVESTIGATIONS INC	RI-16-2489A	RESIDENCY INVESTIG	50.00
	03/16/2017		RI-16-2488	RESIDENCY INVESTIG	125.00
	03/16/2017		RI-16-2485	RESIDENCY INVESTIG	200.00
	03/16/2017		RI-16-2486	RESIDENCY INVESTIG	100.00
	03/16/2017		RI-16-2480	RESIDENCY INVESTIG	150.00
	03/16/2017		RI-16-2468	RESIDENCY INVESTIG	150.00
	03/16/2017		RI-16-2479	RESIDENCY INVESTIG	175.00
548023	03/16/2017	NEW CONNECTIONS ACADEMY	9423	OOD TUITION	5,372.44
548024	03/16/2017	NORTHWEST ELECTRICAL SUPPLY	17314442	WB/LP LIGHTING SUPP	91.44
548025	03/16/2017	NORTHWEST SUBURBAN SPECIAL EDU	1678	OOD TUITION	795.01
	03/16/2017		1660	OOD TUITION	55,781.46
	03/16/2017		1660 A	OOD TUITION	16,377.50
	03/16/2017		1625	OOD TUITION	5,114.83
548026	03/16/2017	NORTHWEST TOWN REFRIGERATION	SI2034558	ADM HVAC REPAIR	789.72
	03/16/2017		SI2034450	LN HVAC REPAIR	494.00
	03/16/2017		SI2034277	FV HVAC REPAIR	984.50
	03/16/2017		SI2033910	LN HVAC REPAIR	295.65
	03/16/2017		SI2035053	LP HVAC REPAIR	3,266.78
548027	03/16/2017	OMNI GROUP	1703-7202	403 B ADM FEES	187.50
548028	03/16/2017	P & M DISTRIBUTORS INC	2/28/17	MILK BILL	2,542.00
548029	03/16/2017	PARKER, SETH	2/28/17	REIMBURSEMENT	25.00
548030	03/16/2017	PEARSON CLINICAL ASSESSMENTS	11061567	ASSESSMENT FORMS	283.02
548031	03/16/2017	PHONAK, INC	5155076453	FV HEARING DEVICE	2,289.39
548032	03/16/2017	POWERSCHOOL LLC	INV112927 1	INFOSNAP MILK REFUND	64.50
	03/16/2017		INV112927 2	INFOSNAP FEE	4.18
548033	03/16/2017	SCARIANO HIMES & PETRARCA	39109	LEGAL COUNSEL	14,913.77
	03/16/2017		39220	LEGAL COUNSEL	7,111.43
548034	03/16/2017	SOLIANT HEATH	8549519	SLP MEDICAL LEAVE	2,349.00
	03/16/2017		8532737	SLP MEDICAL LEAVE	1,653.00
	03/16/2017		8582321	SLP MEDICAL LEAVE	2,414.25
	03/16/2017		8569090	SLP MEDICAL LEAVE	2,349.00



<u>NUMBER</u>	<u>DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
548035	03/16/2017	SOUTH SIDE CONTROL SUPPLY CO	S100374573.0	ADM HVAC PARTS	328.25
	03/16/2017		S100372282.0	FV HVAC PARTS	5.80
	03/16/2017		S1003746335.	ADM HVAC PARTS	258.07
	03/16/2017		S100376111.0	LN HVAC PARTS	709.84
	03/16/2017		S100376550.0	LN HVAC PARTS	126.96
	03/16/2017		S100368906.0	LP HVAC SUPP	517.75
	03/16/2017		S100368922.0	CREDIT/RETURN	-101.26
548036	03/16/2017	THOMPSON ELEVATOR INSPECTION	17-0390	ELEVATOR INSPECT	300.00
548037	03/16/2017	TRUGER TECH TALK LLC	2/10/17	TECH SERVICES SEMINAR	2,000.00
548038	03/16/2017	VILLAGE OF MOUNT PROSPECT-F	2017-0024000	JAN 2017 VEHICLE GAS	178.98
548040	03/16/2017	WAREHOUSE DIRECT	3329939-0	LP CUSTODIAL SUPP	51.42
	03/16/2017		3307843-0	CURR OFFICE SUPP	24.43
	03/16/2017		3378787-0	LP CUSTODIAL SSUPP	25.07
	03/16/2017		3375666-1	WB CUSTODIAL SUPP	95.88
	03/16/2017		3026535-0 A	UNIFORM PURCHASE BAL	148.80
	03/16/2017		3237851-0	ADM KITCHEN SUPP	11.58
	03/16/2017		3237851-0 A	ADM OFFICE SUPP	103.74
	03/16/2017		3237204-0	LN CLASSROOM SUPP	60.28
	03/16/2017		3375562-0	WB CUSTODIAL SUPP	484.86
	03/16/2017		3375666-0	WB CUSTODIAL SUPP	833.86
	03/16/2017		3371465-0	LP CUSTODIAL SUPP	87.30
	03/16/2017		3372725-0	FV CLASSROOM SUPP	114.99
	03/16/2017		3369848-0	FV CUSTODIAL SUPP	1,081.89
	03/16/2017		3365727-0	LN OFFICE PRODUCTS	172.82
	03/16/2017		3371899-0	LP CUSTODIAL PAPER	209.10
	03/16/2017		3370014-0	FV CUSTODIAL PAPER	1,137.42
	03/16/2017		3371465-1	LP CUSTODIAL SUPP	28.70
	03/16/2017		3385674-0	LN FLR BURNISHER	1,579.00
	03/16/2017		3392918-0	LP CUSTODIAL SUPP	25.07
	03/16/2017		C3378787-0	CREDIT/RETURN	-25.07
	03/16/2017		3399340-0	ADM BLDG SUPP	97.98
	03/16/2017		3399340-0 A	ADM BLDG SUPP	31.26
	03/16/2017		3390218-0	FV OFFICE SUPP	251.06
	03/16/2017		3327734-0	LP CUSTODIAL SUPP	37.85
	03/16/2017		3365100-0	LN CUSTODIAL SUPP	276.10
Totals for checks					345,979.97

**Mount Prospect School District 57**  
**Office of the Assistant Superintendent for Finance and Operations**

**TO:** Dr. Elaine Aumiller, Superintendent

**FROM:** Adam Parisi, Assistant Superintendent for Finance and Operations

**DATE:** March 16, 2017

**RE:** Food Service Intergovernmental Agreement  
Policy 4:120 Food Services

**EXECUTIVE SUMMARY:**

Arlington Heights School District 25 and Mount Prospect School District 57 operate within an Intergovernmental Agreement (IGA) for District 25 to provide labor and lunches for the food service program at Lincoln Middle School and a bag lunch option for students qualifying for the free lunch program at Fairview, Lions Park, and Westbrook. It is recommended that the IGA between District 57 and District 25 be renewed.

**BACKGROUND AND RATIONALE:**

The IGA between District 25 and District 57 has evolved since the original agreement in 2002. The most notable change occurred in the 2006-07 school year when the boards of education approved to include labor to operate the lunch program at Lincoln. For the 2010-11 school year, Westbrook added a bag lunch option for students qualifying for free lunch program. District 25 has also entered into IGAs with River Trails School District 26 and Prospect Heights School District 23.

Districts 23, 26, and 57 are all attempting to provide an affordable and a quality lunch program for its students through this shared service. District 25 is attempting to lower its administrative costs and find financial efficiencies in the program it operates for its nine schools. The financial goal of this IGA remains for the district to maintain a balanced food service budget. This requires the monitoring of annual revenues which not only includes costs charged to students for daily lunches, but also state and federal reimbursements. It should also be noted that the cost to run a lunch program includes numerous other costs besides food, the labor to order, prepare, and sell lunches. Other costs which are often not expensed through the food services budget can include, but are not necessarily limited to, stipends for lunch supervision, custodian salaries, equipment repair, capital outlay improvements, refuse removal, cleaning supplies, and utility costs.

After consultation with the Illinois State Board of Education, a recommendation was made to renew the current IGA between District 57 and District 25 to ensure full compliance with the Nutrition and Wellness Programs. The IGA with District 25 is included. It should be noted that District 57 also utilizes the shared service relationship with District 25 in order to participate in an annual request for proposal for the purchase of milk.

**RECOMMENDATION:**

That the Board of Education approve the renewal of the Intergovernmental Agreement with Arlington Heights School District 25 to provide food and labor for the food service program.

**Mount Prospect School District 57**  
**Office of the Assistant Superintendent for Finance and Operations**

**TO:** Dr. Elaine Aumiller, Superintendent

**FROM:** Adam Parisi, Assistant Superintendent for Finance and Operations

**DATE:** March 16, 2017

**RE:** Summer 2017 Sitework and Building Improvements Bid  
 Policy 4:150 Facility Management and Building Programs

**EXECUTIVE SUMMARY:**

Annually, the Board of Education has been addressing capital improvements through its Master Facility Plan. At its February 2, 2017 meeting, the districtwide summer construction plans were presented. On February 10, 2017, the district construction manager, Nicholas & Associates, published a bid notice to perform the sitework and building improvements with a scheduled bid opening on March 3, 2017. Due to the Life Safety A Items that need to be corrected in one year and all of the costs associated with the grounds and the mobile classrooms, the cost of the summer projects are higher than previous years. Dollars will be spent from the FY17 and FY18 budgets. In addition, the summer 2018 project list could be paired down to accommodate this work.

**BACKGROUND AND RATIONALE:**

In general, the summer 2017 sitework and building improvements are as follows and consist of the following bid packages: 1) earthwork, concrete, site utilities, & restoration, 2) general trades, and 3) fire protection.

<u>Location</u>	<u>Proposed Project</u>	<u>Bid Package</u>
Lincoln	Rebuild ramp and retaining walls	1
	Replace exterior doors music wing (5 double/4 single)	2
	Life Safety A Items (excluding basement lounge corrections)	2
	Replace pump room ductwork (Alternate 3) *	2
	Repaint 740 corridor lockers, 2 coats, number plates	2
	Replace maintenance building shop lighting	2
Westbrook	Replace exterior boiler door, panels, & frame (Alternate 2) *	2
	Modular Classrooms work required – low voltage devices, steps/decks/ ramps/canopy, foundation, plumbing, electrical, fire alarm, security, site work, performance bond, permits/engineering, sewer/water	1, 2
	Life Safety A Items	2
	Replace janitor sink in receiving room with a floor sink	2
Fairview	Life Safety A Items	2
	Replace exterior doors/frames 13 & 19 due to rusting (Alternate 2) *	2
	Replace sections of the sprinkler line	3
Lions Park	Life Safety A Items	2
	Replace exterior doors/frames 8 & 9 due to rusting (Alternate 2) *	2
	Replace multipurpose room janitor closet door (Alternate 2) *	2

*\*To be eliminated from final scope of work due to budget constraints.*



A review of all bid documents submitted and references has been conducted by Nicholas & Associates. Nicholas & Associates continues to work with recommended contractors through valued engineering and efficiencies to the current designs to promote future savings and to remain within budget. Comparative bids were opened on March 3, 2017. The lowest responsible & responsive bidder and recommended contract value is noted in **bold** for each of the following bid packages:

BID PACKAGE 1 – EARTHWORK, CONCRETE, SITE UTILITIES, & RESTORATION

	<u>Base Bid</u>	<u>Alternate 1</u>
<b>Riemer Engineering</b>	<b>\$267,538</b>	\$16,150
Albrecht Enterprises	\$327,900	\$17,360
Cibulka Concrete	\$300,200	\$15,475
Eagle Concrete	\$292,375	\$18,000

Recommended contract value includes a \$30,000 contingency for unforeseen conditions. No alternate work is recommended.

BID PACKAGE 2 – GENERAL TRADES

	<u>Base Bid</u>	<u>Alternate 2</u>	<u>Alternate 3</u>
<b>RB Construction</b>	<b>\$707,000</b>	\$127,000	\$28,000
Monarch Construction	\$745,000	\$210,000	\$22,000

Recommended contract value includes a \$30,000 contingency for unforeseen conditions. No alternate work is recommended.

BID PACKAGE 3 – FIRE PROTECTION

	<u>Base Bid</u>
Nelson Fire Protection	\$136,400
<b>C.L. Doucette, Inc.</b>	<b>\$84,600</b>

Recommended contract value includes a \$30,000 contingency for unforeseen conditions.

**RECOMMENDED BOARD ACTION:**

That the Board of Education approve the following contractors to complete the summer 2017 sitework and building improvements as bid:

- Bid Package 1 - Riemer Engineering in the amount of \$267,538,
- Bid Package 2 - RB Construction in the amount of \$707,000, and
- Bid Package 3 - C.L. Doucette, Inc. in the amount of \$84,600.





## MEMORANDUM

To: Members, Board of Education  
 From: Elaine Aumiller  
 Re: Policies First Read  
 Date: March 16, 2017

The Policy Committee met on Wednesday, February 22, 2017, for a regular meeting to review policies updated in the IASB October 2016 Policy Reference Education Subscription Service (PRESS) packet. A list of the policies is provided below with a brief explanation of the changes being recommended to the Board during First Read on December 15, 2016. The PRESS Update Memo with more detailed explanation regarding each policy is included in the packet as well. Please carefully review the policies and recommended changes and bring forward any concerns to the March 16<sup>th</sup> meeting. These policies are scheduled for Board action for approval at Second Read on April 20, 2017.

Policy #	Title	Explanation
6:15	School Accountability	Policy and footnotes are updated to delete former requirements under NCLB. Recommendation is to adopt PRESS.
6:50	School Wellness	Policy updated in response to ISBE goals for physical activity. Recommendation is to adopt PRESS.
6:60	Curriculum Content	Policy updated to reflect changes in physical education regulations and assessments. Current policy contains D57 curriculum practices. Recommendation is to adopt PRESS but maintain local language.
6:140	Education of Homeless Children	Policy updated to align with amendments made to the McKinney-Vento Homeless Assistance Act by ESSA. Recommendation is to adopt PRESS.
6:145	Migrant Students	Policy updated to reflect new migrant student program requirements under ESSA. Recommendation is to adopt PRESS.
6:160	English Learners	Policy updated to reflect new English Learner program requirements under ESSA. Recommendation is to adopt PRESS.
6:170	Title I Programs	Policy updated to reflect new Title I program requirements under ESSA. Recommendation is to adopt PRESS.
6:340	Student Testing and Assessment Program	Policy updated in response to amendments in School Code. Recommendation is to adopt PRESS.

7:15	Student and Family Privacy Rights	Nonsubstantive changes to text. Recommendation is to adopt PRESS.
7:30	Student Assignment and Intra-District Transfer	Policy updated to delete reference to transfers pursuant to Title I covered in 6:15. Recommendation is to adopt PRESS.
7:50	School Admissions and Student Transfers To and From Non-District Schools	Nonsubstantive changes to text. Recommendation is to adopt PRESS omitting language relating to high school.
7:60	Residence	Policy and footnotes updated to align with amendments to residency challenge procedures in School Code. Recommendation is to adopt PRESS and maintain language in current policy from paragraph 2 stating “The student resides with a person...”
7:70	Attendance and Truancy	Policy updated to clarify current compulsory school attendance ages. Recommendation is to adopt PRESS omitting language relating to high school.
7:190	Student Behavior	Nonsubstantive changes to text. Recommendation is to adopt PRESS. Recommendation is to adopt PRESS.
7:250	Student Support Services	Nonsubstantive changes to text. Recommendation is to adopt PRESS.
7:260	Exemption from Physical Education	Policy renamed from Physical Activity to Physical Education. Recommendation is to adopt PRESS omitting language relating to high school.
7:270	Administering Medicines to Students	Policy is unchanged. One minor nonsubstantive update is made. Footnotes are updated. Recommendation is to adopt PRESS omitting language referring to undesignated opioid antagonists.
7:305	Student Athlete Concussions and Head Injuries	Policy is updated to fully implement the Youth Sports Concussion Safety Act and incorporate legislative adjustments. Recommendation is to adopt PRESS and maintain current language omitting references to certified athletic trainers.
7:310	Restrictions on Publications: Elementary Schools	Policy renamed. No other changes. Recommendation is to adopt PRESS.
7:340	Student Records	Policy is unchanged. Footnote updated. Recommendation is to adopt PRESS.
8:30	Visitors to and Conduct on School Property	Policy, Legal References and footnotes are updated. D57 has specific language for regular service providers to the district. Recommendation is to keep current language with any PRESS edits.
8:70	Accommodating Individuals with Disabilities	Policy, Legal References and footnotes are updated to address outdated language. Recommendation is to adopt PRESS.

8:100	Relations with Other Organizations and Agencies	Policy is unchanged. Footnote added in response to the Crystal Lake bleachers case and its impact on local zoning authorities. Recommendation is to adopt PRESS.
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*\* IASB policies are on an automatic 5 year review cycle regardless of any legislative change. There are no 5 year review policies in this packet.*